

# AGENDA

## Standards Committee - Consideration Sub Committee

Date: **Thursday 9 February 2012**

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Time: **10.00 am**

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Place: **Room 22a - Brockington**

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Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

**Heather Donaldson, Democratic Services Officer**

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If you would like help to understand this document, or would like it in another format or language, please call Heather Donaldson, Democratic Services Officer on 01432 261829 or e-mail [hdonaldson@herefordshire.gov.uk](mailto:hdonaldson@herefordshire.gov.uk) in advance of the meeting.

# Agenda for the Meeting of the Standards Committee - Consideration Sub Committee

## Membership:

<b>Chairman</b>	<b>David Stevens</b>	<b>(Independent Member)</b>
	<b>Mary Morris</b>	<b>(Parish and Town Council Representative)</b>
	<b>John Stone</b>	<b>(Local Authority Representative)</b>

<b>In Attendance:</b>	<b>Marilyn McCarron</b>	<b>(Investigating Officer)</b>
	<b>Geoff Hardy</b>	<b>(Legal Advisor to the Sub-Committee)</b>

## GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

### What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

### What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

### What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

### What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

**AGENDA**

	<b>Pages</b>
<p><b>1. APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
<p><b>2. DECLARATIONS OF INTEREST</b></p> <p>To receive any declarations of interest by members in respect of items on this agenda.</p>	
<p><b>3. EXCLUSION OF THE PUBLIC AND PRESS</b></p> <p>In the opinion of the Proper Officer, the following item will not be, or is likely not to be, open to the public and press at the time it is considered.</p> <p><b>RECOMMENDATION:</b>      that under section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12(A) of the Act, as indicated below and it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p> <p><b>7A      Information which is subject to an obligation of confidentiality.</b></p>	
<p><b>4. LOCAL INVESTIGATION REPORT - COMPLAINT REFERENCES SC1137 AND SC1139</b></p> <p>To consider a report from the Investigating Officer detailing the results of a local investigation undertaken in respect of a local authority, parish or town councillor.</p>	1 - 38
<p><b>COMMON DOCUMENT - FOR USE WITH ALL COMPLAINTS</b></p> <p>Enclosed:</p> <ul style="list-style-type: none"> <li>• Herefordshire Council Members' Code of Conduct</li> </ul>	39 - 46